Oracle Sourcing Supplier Login Guide

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- 1.1 SUPPLIER LINK FOR ORACLE SOURCING

https://css.gesupplier.com

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Single Sign On	
SSO ID	
Password	
Log In & Remember Me	
Log In To A Shared Computer	
Forgot your SSO User ID? Sign Up Nowi Forgot your Password? SSO FAQs Modify Yo 0 2023 Cannal Electric Company	our Account

LOGIN ID / PASSWORD

Step 1: Locate the welcome kit email

Step 2: Enter your User ID and password

Step 3: If you would like to Change your temporary password (By following the

"forgot password" steps)

Step 4: Login with your new password

Step 5: Navigate to Oracle Sourcing Homepage

Step 1: Locate the welcome kit email

When a supplier contact is registered to Oracle Sourcing, a "Welcome Kit" is sent to the supplier contact email address. This welcome kit includes your SSO ID and temporary password

The welcome kit is sent from support@gesupplier.com and is a series of 2 emails. The first email includes the SSO ID. The second email includes the temporary password.

Please follow the guidelines on the welcome kit precisely. Click here if you cannot locate the welcome kit

Sample Welcome kit: First email, includes SSO ID

Second email, includes temporary password



Step 2: Enter your User ID and password (https://css.gesupplier.com)



Step 3: If you would like to Change your temporary password (By following the "forgot password" steps)

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	🍪 GE Single Sign Or	n	
	SSO ID Corpte01		
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and the second of	Log In & Remember Me Log In To A Shared Computer		
Forgot you	r SSO User ID? Sign Up Now! Forgot your Password? SSO FAQ © 2021 General Company	is Madify Your Account	

You will receive a confirmation message and email confirmation.

⊑୨୯↑↓⊽	Prod-Your SSO Account Has Been Modified - Message (HTML)	——————————————————————————————————————
File Message Help Acrobat Q Tell me what you want	to do	
$\widehat{\blacksquare} \overleftarrow{\Box} \overleftarrow{\Box} \overleftarrow{\frown} \operatorname{Reply} \overset{\scriptstyle ()}{\hookrightarrow} \operatorname{Reply} \operatorname{All} \rightarrow \operatorname{Forward} \overleftarrow{\Box}$	📅 Share to Teams 🖹 NextGen WF 👻 🖓 Mark Unread 📇 🗸	🏴 🗸 🗟 🖌 📓 🖉 Find 🛛 🎊 🔪 🔍 Zoom 🗍 🚥 🗸
Prod-Your SSO Account Has Been Modified		
securitymgr@ge.com To @Begurn, Tasleern (GE Global Operations, consultant) Cc @Begurn, Tasleern (GE Global Operations, consultant)		← Reply ← Reply All → Forward Fri 10/20/2023 12:10 PM
Per your request, your Single Sign On (SSO) account has been suc	cessfully modified.	
First Name/Last Name: Tasleem Begum SS0 ID: CORPTE01 Email Address: <u>tasleem begum@de.com</u> Date/Time: Fri Oct 20 02:40:13 EDT 2023		
If you received this message in error, please contact your local Help	Desk.	
Note: The information will be used to authorize your access to this a (wherever located, worldwide) that they may operate and that you c	and other SSO-enabled sites and may be shared with other GE e hoose to visit.	ntities to authorize your access to SSO-enabled sites
Best regards, SSO Registration Team		
As this is a system-generated message from an unmonitored sending box,	please do not reply to this message.	© General Electric Company 1997-2023

Step 4: Login with your NEW password

Single Sign On SSOID SO3164015 Password Log In & Remember Me Log In To A Shared Computer	
Log In & Remember Me Log In To A Shared Computer	
Parantenery CCN Here IN7 1 Sinn Un Maul 1 Enrant unar Derenand? 1 SCN EA/VE 1 Modifit Vour Arzanat	
Enter your User ID and Password to Log in	

Step 5: Navigate to Oracle Sourcing Homepage

Click on Sourcing Supplier 🛛 Sourcing 🖓 Sourcing Home Page

ne ×			★ ☆ ↓⁶⁵⁹ Logged In / Favorites ⊍ Settings ⊍ Worklist ⊍	As CORPTE01	? (Help Log
ome					
Navigator	Worklist				
Personalize					Full List (149)
	1 2 5 Ø	• 🔳 •			Rows 1 to 75
Sourcing Supplier		Туре 🛆	Subject 🛆	Sent 🔻	Due 🛆
Sourcing	P, Latha	Sourcing Publish	You are invited: Auction 4138872 (Forward Eauction-IT assets &HPC Servers for Disposal *Test Auction* Jan 21)	07-Jan-2021	08-Jan-2021
Worklist	Begum, Tasleem	Sourcing Publish	You are invited: Auction 4137872 (E- Auction for the Demolition work at WGE X-ray *Test Auction* Jan 2021)	06-Jan-2021	07-Jan-2021
	Apuri, Akshay Kumar	Sourcing Publish	You are invited: Auction 4131878 (TEST- E-Auction for Outbound Transportation for Adani Lakadia Project)	22-Dec-2020	24-Dec-2020
\backslash	Apuri, Akshay Kumar	Sourcing Publish	You are invited: Auction 4119873 (Test Auction: Reverse eAuction for Solar Group Captive)	10-Dec-2020	14-Dec-2020
Click on each tab to	Begum, Tasleem	Sourcing Publish	You are invited: Auction 4119872 (China LM-BAO general waste disposal service project *Test * Dec 20 Round 2)	10-Dec-2020	14-Dec-2020
expand for options	Apuri, Akshay Kumar	Sourcing Publish	You are invited: Auction 4118872 (TEST AUCTIONReverse eAuction for GEHZ SMF Parts Project_2021)	09-Dec-2020	16-Dec-2020
	Anuri Akshav	Sourcina	You are invited- Auction 4116872 /TEST ALICTION., Reverse Auction for CE Power		

Oracle Sourcing Homepage

YOUR COMPANY'SOPEN INVITATION

Tess Full List t		pany s responses								Full List
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Response Number	Response Status	Supplier Site	Negotiation Number	Title	Туре	Auction Type	Time Left	Monitor	Unre Mes	ead sages
2961602	Active		3811865	Mock Call for supplier Training *Test Auction Nov 2019*	Auction	1	0 seconds		0	
2962495	Active		3810867	TEST	Auction	1	0 seconds	翻題	0	To access t
2971496	Active		3822864	Abrasive Belt E auction *Test Auction* Dec 2019	Auction	1	0 seconds		0	on the
2977495	Active		3827864	e-Auction for PMC * TSET AUCTION* Dec 2019	Auction	1	0 seconds		0	negotiatio
2978495	Active		3830864	Mark Vie Packing Boxes Dec 2019 *TEST AUCTION * Dec 2019	Auction	1	0 seconds		0	number
our Comp	oany's Open I	nvitations								Forth Land

If you cannot locate the welcome kit email, please check your spam / junk folders.

If unable to locate the welcome kit, please contact <u>OracleSourcing.Support@ge.com</u> and provide the following details

- Full Name
- Your company name and address
- Email address
- Contact phone number

1.3 HOW TO REGISTER

Supplier contact registration can only be initiated by the GE Buyer. Upon successful registration, the welcome kit package is sent at the registered email address. Please contact your GE Buyer if you have not been registered to Oracle Sourcing.

1.4 HOW TO RESET PASSWORD

NOTE: This step can only be performed after your first successful login and after you have updated the temporary password. These steps are to change your current password.

	6 GE Single Sign C)n	
	SSO ID		
	Password		
	Log In & Remember Me		
	Log In To A Shared Computer		
the the	1	-	

Step 1: Login to https://css.gesupplier.com click on Forgot Your Password Option

Step 2: Enter the USER ID on the next page:

GE Password Manager	ment × +		×
← → C 🔒 my	/password.ge.com/fp/forgetPassword.xhtml?faces-redirect=true	🔲 👼 Incognito	
V			*
Hom	ne Support Password Management		
Hom	ne > Forgot Password		
	Forgot Password		
	We'll get you back up and running in no time. Just fill out the form below.		
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	Type the text you see above:		
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11			L
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You have come	to this page for one of the following:		L
1. You have elec	cted to update / reset your password OR		L
2. You have bee improves securi	n redirected to this page as a change to our security policies requires that you update your account pass ity of our applications and your data.	sword. This	I
Please follow th	ne steps provided to update your password. Once you're done, you may return to your original destinatio	n / application	
to login with you	a apoared account.		
Cancel Next)	>		



Step 3: The password reset link will be sent on registered email address and need to use the reset code provided in the page.

Your GE SSO Account
Sign Up Now! Modify Your Account Forgot Your User Id Forgot Your Password FAQ
Password Change
You will receive an e-mail with instructions on how to update your password.
The reset code below is required to complete the next step of your password update.
Please take note of the following Reset Code. (If you lose this you will need to re-start the process)
DVU45JEQ
You must enter this code to update your password in GE SSO.

⊟ ୨୧↑↓ ▼	Prod-Single Sign On Reset Message - Message (HTML)	——————————————————————————————————————
File Message Help Acrobat 🖓 Tell me what you want to do		
$\widehat{\boxplus} ~ \overleftarrow{\Box} ~ \overleftarrow{\boxtimes} ~ \overleftarrow{\frown} ~ Reply ~ \overset{(\wedge)}{\hookrightarrow} ~ Reply ~ All ~ \rightarrow Forward ~ \overrightarrow{\mathfrak{W}} ~ Share$	to Teams 🛛 🔁 NextGen WF 🕞 🖓 Mark Unread 🚦 🗸	• ~
Prod-Single Sign On Reset Message		
Securitymgr@ge.com To ● Begum, Tasleem (GE Global Operations, consultant) Cc ● Begum, Tasleem (GE Global Operations, consultant)		← Reply ≪ Reply All → Forward 0 Fri 10/20/2023 12:02 PM
In response to your request to be reminded of your GE SSO ID, please find below the information w	e have on file for you. If you didn't submit this request, ignore this email.	<u>^</u>
First Name/Last Name: Tasleem Begun SSO ID: CORPTED1 Email Addres: Realem begun/Bage.com Date/Time: Fri Oct 20 02:32:25 EDT 2023		
Maximut annual plate the const process and as an girld on sing the URL listed below to a diverse year	- 680t	
https://mypassword.ge.com/b2brogistration/index.html#/entereselcode? 118n=en_US&rcode=0010580C934D672EA0AFC64E7CB01607&vahvy=60552C9A9794E906A0AF	C64F7CBD1607&uid=60552C9A9794E906A0AFC64F7CBD1607&ssecret=75F4	4B00C7EC60DCB0E0BF1BAFD0D4B59A3730A75BC54C73CA0AFC64F7C5
Upon clicking this link, you will be prompted for the SSO Reset Code recently provided to you during provided will expire in 24 hours.	the password reset initiation. If you experience difficulty when clicking this link,	please copy and paste the URL into your browser. The reset code
If you have forgotten your SSO Reset Code, please restart the reset process at https://mypassword	ge.com/b2bregistration/index.html#/forgotpassword	
Note: The information will be used to authorize your access to this and other SSO-enabled sites and choose to visit.	I may be shared with other GE entities to authorize your access to SSO-enabled	sites (wherever located, worldwide) that they may operate and that you
If you received this message in error, please contact your local Help Desk.		
Best regards, SSO Registration Team		
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After clicking "reset link" you will get a confirmation screen enter the reset code and continue.



Update the new password details.

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\leftarrow	C A ttps://m	ypassword.ge.com/b2bregist	ration/index.html#/enternev	wpassword 2	Aø.	☆ ○	2	Ø	3 0	D {≦	$\underline{\downarrow}$	F	
	Password Change	2											+
ſ	Vim not a robot Update password for yo New Password:	reCAPTCHA Phixes - Tems	(EO1	Your password is	case ser	nsitive, mu	ist be a	at lea	st 8 chai	acters	t		
	Confirm Password: Please enter your new		your new password.	two numbers. No	special	character	s excel	pt for					
(< Back Submit >								@ 202	Gonoral F	loctric		0
	Imagination at work								0 202	o General L	recuit		ත දූ

Pop up will be received on password update.



Email will be sent about reset success.



1.5 FAQs / Troubleshooting

1.5.1 I cannot login to Oracle Sourcing. What do I do?

In order to login to Oracle Sourcing, you must have received a welcome kit. The welcome kit is sent via email from support@gesupplier.com at your registered email address.

Please follow the following steps if you are facing issues with login:

A) Did you receive the welcome kit? If not, check your spam/junk folders. It also advised that you search your inbox for sender

"<u>support@gesupplier.com</u>". If you still cannot locate the welcome kit, please send an email to <u>support@gesupplier.com</u>with your full name, company name & addresses, email address and phone number.

B) If you able to locate the welcome kit, confirm you are using the correct website address. GE Oracle Sourcing is located at <u>https://css.gesupplier.com</u>

C) Confirm that you are using the login ID included in the welcome kit. Any other GE login ID that you may have will NOT work for Oracle Sourcing. For example, GE Appliances SupplierNet login ID / password will not work for Oracle Sourcing. Login ID is case sensitive.

- D) Confirm the password. When you login to Oracle Sourcing for the first time, you must use the temporary password provided in the welcome kit. Password is case sensitive. The temporary password is typically a 4 letter work in all caps (eg. ABCD). If you are unable to locate your temporary password, please contact support@gesupplier.com with your login ID and email address. The first time you have successfully logged in using your temporary password, you will be prompted to change your temporary password.
- E) If you continue to have issues with login after trying the steps above, please contact <u>support@gesupplier.com</u>for helpdesk support. Please provide detailed description of the steps you have taken along with your login ID, company name, email address and contact number.

1.5.2 I have not received the welcome kit. Who do I contact?

Please check your spam/junk folders. It also advised that you search your inbox for sender "<u>support@gesupplier.com</u>". If you still cannot locate the welcome kit, please send an email to <u>support@gesupplier.com</u>with your full name, company name & addresses, email address and phone number.

1.5.3 I can login successfully however I cannot find the auction / RFQ / RFI.

Only negotiations that are published and the preview or open date has passed are visible. The supplier contact that is invited to the auction/RFQ/RFI will get an invitation email when the negotiation is published.

Please make sure that upon successful login, you select Sourcing Supplier Sourcing Sourcing Home page to get to the Oracle Sourcing Homepage.

1.5.4 Will my user ID / password from Procuri work?

No, your Procuri user Id / password will not work. You must use the login ID provided on the welcome kit.

1.5.5 I already have an SSO ID for SupplierNet, will I use the same SSO ID / password?

No, your SSO ID / password for other GE applications (such as SupplierNet, Clear Orbit, etc) will not work. You must use the login ID provided on the welcome kit.

1.5.6 Can I 'Sign Up" for my own SSO ID and password?

No, if you create a new SSO ID / pwd by signing up online, it will not work for Oracle Sourcing. You must use the login ID provided on the welcome kit.

1.5.7 Who do I contact for support?

Please send email to <u>support@gesupplier.com</u> and very detailed information on the type of issue you are facing and steps you have taken to remedy it.

1.5.8 How do I register to Oracle Sourcing?

Supplier contact registration can only be initiated by the GE Buyer. Upon successful registration, the welcome kit package is sent at the registered email address. Please contact your GE buyer if you have not been registered to Oracle Sourcing.